### **Action Taken Report**

#### IQAC Minutes of Meeting-1/2020-21

Sr. No.	Meeting Discussion	Action Taken
01	COVID 19 academic & teaching learning process through ICT tools, interactive & participative learnings	<ul> <li>The time table prepared for online as per university instructions</li> <li>The ICT tolls like ZOOM, google forms, Videos, Google classrooms used by faculties</li> <li>The different teaching methodologies like interactive sessions, assignments, group discussions implemented by faculties</li> </ul>
02	The feedback for last academic year was discussed	Action taken report prepared by academic cell with IQAC and implemented
03	The requirements for PG course like books, equipment's etc. suggested to given by PG head	Books, Equipment's & glassware requirement submitted by Dr. D. M. Shinkar Sir & forward through Principal
04	Due to COVID 19 decided to give flexibility in academic schedule	Conducted extra lectures if required by faculties

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## **Action Taken Report**

#### IQAC Minutes of Meeting-2/2020-21

Sr. No.	Meeting Discussion	Action Taken
01	The ICT tools used decided to continue in academic & exams also decided to be conducted as per instructions by university	The ICT tolls like ZOOM, google forms, Videos, Google classrooms used by faculties was found to be useful & decided to used continuously even college starts physically The examinations conducted through Zoom proctoring & google forms
02	Rough SSR reviewed some suggestions given	<ul> <li>Criteria heads responsibility given to faculties</li> <li>Criteria wise reports submitted by concerned criteria heads</li> </ul>
03	TPO broucher publication to appreciate research by faculties	TPO broucher with title Scientific treasure was prepared by TPO cell

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# **Action Taken Report**

## IQAC Minutes of Meeting-3/2020-21

Sr. No.	Meeting Discussion	Action Taken
01	Decision to submit IIQAC in current month May, 2021	<ul> <li>IIQAC prepared by IQAC Incharge as per discussion</li> <li>IIQAC submitted on 14.05.2021</li> </ul>
02	Follow SOP for preparation & revision of SSR report	<ul> <li>Criteria wise whats app groups made for proper communication</li> <li>SOP for SSR shared to all criteria heads</li> </ul>

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